

This handbook describes the process for the **Empowered Community to utilize the Approval Actions Powers**. To learn more about the Empowered Community and the other Empowered Community Powers, please check out the [Empowered Community Administration web page](#), explore the public archive of the [Empowered Community Administration's mailing list](#) or contact the Empowered Community Administration at ECAdmin@icann.org.

PROCESS FOR UTILIZING THE COMMUNITY RECONSIDERATION REQUEST POWER

The Power to Request a Community Reconsideration: Introduction

ICANN has a Community Reconsideration Process through which individuals or entities can ask the Board to reconsider certain acts of the ICANN Board and organization. This Reconsideration Process is set out at Section 4.2 of the ICANN Bylaws.

ICANN Bylaws [Annex D: Section 4.3](#) set out a path for ICANN's Empowered Community to bring a Community Reconsideration Request. The Empowered Community must initiate the Community Reconsideration process within 30 days after the action at issue.

Phase 1: Community Reconsideration Request Initiation Period

Within 30 days after an action or inaction by the ICANN Board or the ICANN org that meets the Reconsideration Requirements (of Section 4.2 of the ICANN Bylaws), any Decisional Participant may request the Empowered Community to initiate a Community Reconsideration Request by delivering a notice to the Empowered Community Administration and the other Decisional Participants. This notice becomes the “Community Reconsideration Petition.”

Phase 2: Community Reconsideration Request Petition Support Period

The Petition Support Period commences upon the expiration of the Initiation Period, and expires on the 21st day at 11:59 pm, *local time at ICANN's principal office*.

The Petitioning Decisional Participant communicates with the other Decisional Participants, either directly or through the Empowered Community Administration, to determine if there is support from at least one other Decisional Participant.

All Decisional Participants should review support-seeking petitions according to their own internal processes. With a decision to support a petition, the now "Supporting Decisional Participant" notifies the Empowered Community, the ICANN Secretary, and all other Decisional Participants.

If the eligible petition fails to receive support from at least one other Decisional Participant by the Petition Support Period's end, the Empowered Community Administration sends a "Community Reconsideration Termination Notice" to the ICANN Secretary, ending the process.

All communication records will be posted on the applicable ICANN.Org webpage.

Phase 3: Community Reconsideration Request Community Forum Period

When the Support Petition Period expires and there is a Supported Petition, the Community Forum Period commences. This phase lasts for 30 calendar days, ending at 11:59 pm, *local time at ICANN's principal office*. The Empowered Community may request that the Community Forum take place in person at the next ICANN Public Meeting. If such a request is made, then the Community Forum is extended beyond 30 days, and the phase expires at 11:59pm, *local time* of the city hosting the ICANN public meeting on the official last day of that ICANN public meeting.

Pre-Community Forum Conference Call, by Request

The Petitioning and Supporting Decisional Participants may request pre-Community Forum Conference Calls, which the ICANN org must schedule before the Community Forum.

The Community Forum

The Empowered Community Administration ensures that the ICANN org, and any Supporting Organizations or Advisory Committees, understand how to submit views and questions for discussion during the Community Forum.

The Empowered Community Administration coordinates with the ICANN org regarding the logistics, administration, and other meeting requests, such as presentations, moderation, and translations, for the conduct of the Community Forum.

The entire ICANN community is invited to participate in the Community Forum. The ICANN org and the ICANN Board are expected to send representatives to address any community questions or concerns regarding the Recall Action. There is no other required format or length for the Community Forum session; it is a discussion forum where views can be expressed and questions answered.

If time remains in the Community Forum phase, and the Empowered Community Administration or Petitioning or Supporting Decisional Participant believes one or two additional Community Forum sessions would be beneficial, additional Community Forum sessions can be held.

No Empowered Community decisions may be taken during a Community Forum. Records of the Community Forum and any pre-forum submissions, shall be made publicly available on icann.org.

Phase 4: Community Reconsideration Request Decision Period

When the Community Forum Period expires, the Decisional Participants decide on the petition during the Decision Phase, which lasts 21 days, ending at 11:59 pm, *local time at ICANN's principal office*.

During this period, each Decisional Participant is expected to determine, pursuant to its internal procedures, whether it supports, objects to, or abstains from voting on the Community Reconsideration Request. The Decisional Participant then must notify the Empowered Community Administration of its decision prior to the end of this period. If a Decisional Participant fails to communicate its decision to the Empowered Community Administration, the Decisional Participant is considered to have abstained from the vote.

Phase 5: Decision Notification and Conclusion

Upon the close of the Decision Period, the Empowered Community Administration will tally all decisions communicated by the Decisional Participants to identify if the Community Reconsideration Petition is approved according to the Threshold for Support Requirements.

The Threshold for Support

- A Community Reconsideration Petition is approved if three Decisional Participants support it, and no more than one Decisional Participant rejects it.

The Empowered Community Administration must notify the ICANN Secretary if the Reconsideration Request was approved or terminated within 24 hours of the Decision Period's expiration. The ICANN Secretary will post the notification on the appropriate icann.org webpage.

If approved, the Reconsideration Request shall proceed in accordance with [Section 4.2](#) of the Bylaws.