This handbook describes the process for the **Empowered Community to utilize the Approval Actions Powers**. To learn more about the Empowered Community and the other Empowered Community Powers, please check out the [Empowered Community Administration web page](#), explore the public archive of the *Empowered Community Administration's mailing list* or contact the Empowered Community Administration at ECAdmin@icann.org.

PROCESS FOR UTILIZING THE MEDIATION REQUEST POWER

The Power to Request Mediation: Introduction

This procedure is outlined in the ICANN Bylaws [Annex D](#): Section 4.1 and applies to requesting Mediation if the ICANN Board has refused or failed to comply with a decision resulting from exercising an Empowered Community Power.

This power may be triggered if the Board does not comply within 30 days of receipt of an Empowered Community decision, and must be made by a Decisional Participant which had supported the exercise of that Power. The Decisional Participant notifies the Empowered Community Administration so that notice of the petition is posted on the [Empowered Community Correspondence webpage](#), and the [Empowered Community webpage](#) and the [Empowered Communication Administration's mail list](#).

Phase 1: Mediation Initiation Period

If the ICANN Board fails to or refuses to comply within 30 days of receipt of an Empowered Community decision, the Empowered Community may initiate mediation. The notice can be initiated by the Empowered Community Administration representative of any Decisional Participant that supported the Empowered Community's decision. The notice must be delivered to the Empowered Community Administration, all other Decisional Participants and the ICANN Secretary.

Selection of Mediation Participants and Mediator

The Empowered Community is represented in the mediation through a group of representatives referred to as the "Mediation Administration", designated by the Empowered Community Administration. The Board is represented through designated "Board Mediation Representatives." These two groups select a single mediator, going through a process where the Mediation Administration selects a proposed slate of mediators from which the Board Mediation Representatives may agree.

Phase 2: Mediation Period

The Mediator conducts mediation between the two mediation groups according to Bylaw criteria and mediation rules. All participants are expected to participate in good faith to reach an amicable resolution.

Phase 3: Resolution

The mediation has two possible outcomes: reaching resolution, or an impasse declared by the mediator. If impasse is declared, the mediation process is concluded.

If resolution is reached, the mediation moves to the documentation stage.

If resolution was reached in the mediation, within 14 days the Board Mediation Representatives and the Mediation Administration must document the resolution and ICANN must post the documentation. The Empowered Community Administration must provide notice to all Decisional Participants. The date of the actual resolution is considered the Mediation Resolution Date.

The Empowered Community will be deemed to have accepted the resolution if, within 80 days from the Mediation Resolution Date, it has not delivered a Community Independent Review Process Initiation notice.